AICTE MANDATORY DISCLOSURES 2025-26

1. **Name of the Institution**

Name of the College	**CAMELLIA SCHOOL OF ENGINEERING & TECHNOLOGY**
Address	NADIBHAG, P.O. – KAZIPARA, BARASAT, NORTH 24 PARGANAS, PIN – 700124, WEST BENGAL
Telephone Numbers	033 29777528
Mobile Number	+91 9007035177, +91 9007030136,
Fax Numbers	033 29777528
E mail ID	admin@cset.org.in
Website Address	www.cset.org.in

2. **Name and address of the Trust and the Trustees**

Name Of the Trust/Society	CAMELLIA EDUCARE TRUST
Address of the Registered Office	TRUST HOUSE, 7TH FLOOR, 32A C. R. AVENUE, KOLKATA – 700 012
Name of the Chairman	MR. NIL RATAN DUTTA
E-mail	admin@cset.org.in
Mobile Number of the Chairman	+91 9007030100
Telephone number	+91 33 2212 1007/1009/2218/2885

Trustees Name	**Designation**
MR. NIL RATAN DATTA	Chairman
MRS. TAPASI DUTTA	Secretary
MR. NILOY DATTA	Trustee
MRS. JYOTSHNA RANI DUTTA	Trustee

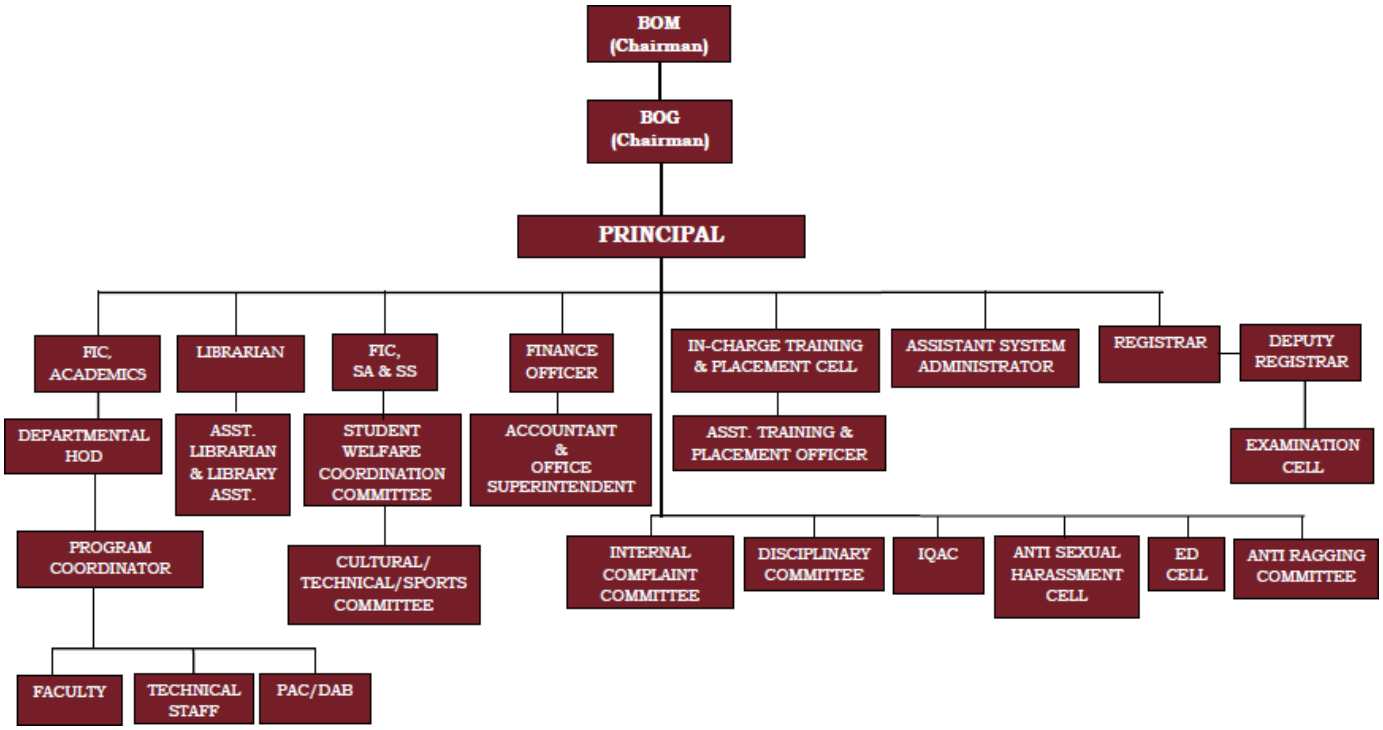
3. **Name and Address of the ~~Vice Chancellor~~/Principal/~~Director~~**

Name	DR .MAHUYA PANDA
District	BARASAT, WEST BENGAL
Mobile number	+91 9007030130
Telephone number - Office	033 29777528
E-mail	admin@cset.org.in

4. **Name of the affiliating University: Maulana Abul Kalam Azad University of Technology, WEST BENGAL**
   Name of the affiliating Council: West Bengal State Council of Technical & Vocational Education And Skill Development

5. **Governance**

   i. **Organizational chart**



   ii. **Grievance Redressal mechanism for Faculty, staff and students**

Class committee meetings are conducted once in a month. The faculty advisor / senior tutors arrange such meetings. An open discussion will be made and the students air out their difficulties and grievances. This is being brought to the notice of the college advisory board and redressed after discussion.

Periodical staff meetings are being conducted at the departmental level to enable faculty members give suggestions for improving the academic programmes. The respective HODS will present the various points in the college advisory board meetings. The academic issues will be sorted out and the administrative problems will be transferred to the management for solution.

Sl.No	Name	Designation	Positions
1.	Dr. Mahuya Panda	Principal	Ex-officio Chairman
2.	Mr. Raju Chhetri	Registrar	Co-Ordinator
3.	Dr. Kalpana Sarkar	Professor	Member
4.	Prof. Arnab Biswas	Professor	Member
5.	Prof. Snigdha Koley	Asst. Professor	Member
6.	Mr. Nihal Mallik	Student	Member
7.	Ms. Khusi Pandit	Student	Member
8.	Ms. Bhumi Gupta	Student	Member
9.	Mr. Mousam Patra	Student	Member

iii. Establishment of Anti Ragging Committee

Sl	Name	Designation	Positions
1	Dr. Mahuya Panda	Principal	Ex-officio Chairman
2	Dr. Prakash Narayan Mahanty	Director	Co-Ordinator
3	Mr. Raju Chhetri	Registrar	Member
4	Dr. Kalpana Sarkar	Professor	Member
5	Dr. Amit Banerjee	Associate Professor	Member
6	Prof. Indranil Ghosh	Asst. Professor	Member
7	Prof. Manas Das	Asst. Professor	Member
8	Mr. Firoj Khan	Hostel Super	Member
9	Mr. Gopal Saha	Security In-charge	Member
10	Representative of District Magistrate	Officials	Honorary Member
11	Representative of Block Development Office	Officials	Honorary Member
12	Representative of Madhyamgram Police Station	Officials	Honorary Member
13	Ms. Sharmistha Ghosh, Hatibagan Subhodoy, NGO	Officials	Honorary Member
14	Barnali Paul, ECE Dept, 3rd Yr	Student	Representative
15	Ayub Sk, EE Dept, 3rd Yr	Student	Representative
16	Pritam Mal, ME Dept, 3rd Yr	Student	Representative
17	Ishita Chakraborty, CE Dept, 3rd Yr	Student	Representative
18	Debprosad Mondal	Guardian	Representative
19	Sunil Maity	Guardian	Representative

iv. Establishment of Online Grievance Redressal Mechanism

Online Grievance link: https://cset.edugrievance.com

v. Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University

Sl	Name	Designation	Positions
1.	Dr. Mahuya Panda	Principal	Ex-officio Chairman
2.	Mr. Raju Chhetri	Registrar	Co-Ordinator
3.	Dr. Kalpana Sarkar	Professor	Member
4.	Representative of University	Officials	Member
5.	Prof. Arnab Biswas	Professor	Member
6.	Prof. Snigdha Koley	Asst. Professor	Member
7.	Mr. Nihal Mallik	Student	Member
8.	Ms. Khusi Pandit	Student	Member
9.	Ms. Bhumi Gupta	Student	Member
10	Mr. Mousam Patra	Student	Member

vi. Establishment of Internal Committee (IC)

Sl. No.	Name of the Members	Designation	Positions
1	Dr. Mahuya Panda	Principal	Ex-officio Chairman
2	Dr. Prakash Narayan Mahanty	Director	Co-Ordinator
3.	Dr. Kalpana Sarkar	Professor	Member
4	Mr. Raju Chhetri	Registrar	Member
5	Dr. Amit Banerjee	Associate Professor	Member
6	Mr. Manas Santra	Accountant	Member
7	Mr. Susit Kumar Maitra	P.A. to Principal	Member
8	Ms. Sharmistha Ghosh,	Hatibagan Subhodoy, NGO	Honorary Member
9	Ms. Singni Dutta	Student	Member
10	Mr. Pallav Das	Student	Member
11	Mr. Tuhin Malakar	Student	Member

vii. Establishment of Committee for SC/ST

Sl. No.	Name of the Members	Designation	Positions
1	Dr. Mahuya Panda	Principal	Ex-officio Chairman
2	Dr. Prakash Narayan Mahanty	Director	Co-Ordinator
3	Mr. Raju Chhetri	Registrar	Member
4	Mr. Abhijit Mondal	Student	Member
5	Ms. Jayita Das	Student	Member

viii. Internal Quality Assurance Cell

To enhance the quality improvements in the academic process and also as a pre-accreditation exercise Internal Quality Assurance Cell (IQAC) was formed in the college in 2017. The objective of the cell is to develop a system for conscious, consistent and catalytic improvement in the overall performance of the institution at all levels with the involvement of all stakeholders

QUALITY POLICY: Camellia School of Engineering & Technology is committed to the culture of quality through the process of continuous monitoring and improvement by developing a student centric approach which provides a conducive teaching-learning and research environment with the ambience of creativity, wisdom and team spirit to orient the talents of students with human values for making a positive contribution to society.

OBJECTIVES: To develop a quality system for conscious, consistent and catalytic improvement in the academic, research and administrative performance of the Institution. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Internal Quality Assurance Cell Committee:

Sl. No.	Name of the Members	Designation	Positions
1	Dr. Mahuya Panda	Principal	Ex-officio Chairman
2	Dr. Prakash Narayan Mahanty	Director	Co-Ordinator
3	Dr. Kalpana Sarkar	Professor	Member
4	Mr. Raju Chhetri	Registrar	Member
5	Dr. Amit Banerjee	Associate Professor	Member
6	Prof. Indranil Ghosh	Assistant Professor	Member
7	Prof. Manas Das	Assistant Professor	Member
8	Prof. Arnab Biswas	Assistant Professor	Member

6. Programmes

i. Name of Programmes approved by AICTE

DIPLOMA Programme: Diploma in Civil Engineering

Diploma in Mechanical Engineering

UG Programme: B.Tech in Civil Engineering

B.Tech in Computer Science and Engineering

B.Tech in Electrical Engineering

B.Tech in Electronics and Communication Engineering

B.Tech in Mechanical Engineering

B.Tech in Information Technology

PG Programme: M.Tech in Civil Engineering

ii. Name of Programmes Accredited by NBA - NA

iii. Status of Accreditation of the Courses - NA

iv. Total number of Courses – 09

v. For each Programme the following details are to be given

S.N.	Name of Programme	Number of Seats	Duration (Years)	Cut off marks/rank of admission during the last years	Fees (as approved by the state government)	Campus placement in last year
1	Diploma in Civil Engineering	60	3	As per state govt. notification	Yes, As per state govt. notification	Min: 01, Max: 02
2	Diploma in Mechanical Engineering	60	3	As per state govt. notification	Yes, As per state govt. notification	Min: 01, Max: 02
3	B.Tech in Civil Engineering	120	4	As per state govt. notification	Yes, As per state govt. notification	Min: 02, Max: 04
4	B.Tech in Computer Science and Engineering	45	4	As per state govt. notification	Yes, As per state govt. notification	Min: 02, Max: 04
5	B.Tech in Electrical Engineering	120	4	As per state govt. notification	Yes, As per state govt. notification	Min: 02, Max: 04
6	B.Tech in Electronics and Communication Engineering	45	4	As per state govt. notification	Yes, As per state govt. notification	Min: 02, Max: 04
7	B.Tech in Mechanical Engineering	90	4	As per state govt. notification	Yes, As per state govt. notification	Min: 02, Max: 04
8	B.Tech in Information Technology	23	4	As per state govt. notification	Yes, As per state govt. notification	Min: 02, Max: 04
9	M.Tech in Civil Engineering	18	2	As per state govt. notification	Yes, As per state govt. notification	Min: 04, Max: 08

vi. Fee (as approved by the state government)

7. Faculty

S.N.	Name of Course	Faculty	Permanent Faculty: Student Ratio
1	Diploma in Civil Engineering	Permanent	1:20
2	Diploma in Mechanical Engineering	Permanent	1:20
3	B.Tech in Civil Engineering	Permanent	1:20
4	B.Tech in Computer Science and Engineering	Permanent	1:20
5	B.Tech in Electrical Engineering	Permanent	1:20
6	B.Tech in Electronics and Communication Engineering	Permanent	1:20
7	B.Tech in Mechanical Engineering	Permanent	1:20
8	B.Tech in Information Technology	Permanent	1:20
9	M.Tech in Civil Engineering	Permanent	1:15

8. Profile of ~~Vice Chancellor~~/~~Director~~/Principal/~~Faculty~~

i.	Name	DR. MAHUYA PANDA
ii.	Date of Birth	04-02-1984
iii.	Unique ID	1-9526997221
iv.	Education Qualifications	PH.D. (FACULTY OF ELECTRICAL ENGINEERING)
		M.TECH IN ELECTRICAL ENGINEERING
		B. TECH IN ELECTICAL ENGINEERING
v.	Work Experience	26 YEARS
vi.	Teaching/ Research/ Industry/ Others	TEACHING – 16 YEARS
		REASEARCH – 5 YEARS
vii.	Area of Specialization	ELECTRICAL ENGINEERING
viii.	Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level	DIPLOMA
		UNDER GRADUATE
		POST GRADUATE
ix.	Research guidance (Number of Students)	NIL
x.	No. of papers published in National/International Journals/Conferences	NATIONAL –
		INTERNATIONAL –
xi.	Master (Completed/Ongoing)	COMPLETED
xii.	Ph.D. (Completed/Ongoing)	COMPLETED
xiii.	Projects Carried out	UG – 60
xiv.	Patents (Filed & Granted)	00
xv.	Technology Transfer	NA
xvi.	Research Publications (No. of papers published in National/International Journals/Conferences)	NATIONAL – 15
		INTERNATIONAL – 05
xvii.	No. of Books published with details (Name of the book, Publisher with ISBN, year of publication, etc.)	NA

9. Fee:

No. of. Scholarships offered by the institute:

Camellia Educare Trust Scholarships

The trust offers scholarships for meritorious but economically backward students who have secured above 80 % aggregate marks (Mathematics, Physics and Chemistry put together) in HSSC examination, West Bengal.

Government Scholarships

- SVMCM Scholarship
- SC/ST Scholarship
- Backward/Most Backward Scholarship
- Minority Scholarship
- Beedi Scholarship
- Central sector scheme of scholarship for college and University students.

10. **Admission:**

Total Students admitted in DIPLOMA Programmes:

YEAR			STREAM	CATEGORY	NO. OF STUDENTS ADMITTED
2021-2022			CE	GENERAL	30
				SC	03
				ST	00
				OBC	10
			ME	GENERAL	28
				SC	02
				ST	00
				OBC	09
2022-2023			CE	GENERAL	25
				SC	05
				ST	00
				OBC	09
			ME	GENERAL	27
				SC	00
				ST	00
				OBC	21
2023-2024			CE	GENERAL	50
				SC	01
				ST	00
				OBC	08
			ME	GENERAL	46
				SC	00
				ST	00
				OBC	11

Total Students admitted in B.TECH Programmes:

YEAR	STREAM	CATEGORY	NO. OF STUDENTS ADMITTED
2021- 2022	CE	GENERAL	56
		SC	03
		ST	03
		OBC	24
	ME	GENERAL	59
		SC	03
		ST	00
		OBC	22
	EE	GENERAL	53
		SC	03
		ST	03
		OBC	26
	ECE	GENERAL	16
		SC	02
		ST	01
		OBC	16
	CSE	GENERAL	15
		SC	04
		ST	01
		OBC	21
	IT	GENERAL	00
		SC	00
		ST	00
		OBC	00
2022-2023	CE	GENERAL	31
		SC	12
		ST	01
		OBC	37
	ME	GENERAL	38
		SC	10
		ST	00
		OBC	29
	EE	GENERAL	38
		SC	12
		ST	00

		OBC	35
	ECE	GENERAL	14
		SC	02
		ST	00
		OBC	16
	CSE	GENERAL	15
		SC	06
		ST	01
		OBC	19
	IT	GENERAL	00
		SC	00
		ST	00
		OBC	00
2023-2024	CE	GENERAL	76
		SC	00
		ST	00
		OBC	23
	ME	GENERAL	79
		SC	00
		ST	00
		OBC	12
	EE	GENERAL	80
		SC	00
		ST	00
		OBC	12
	ECE	GENERAL	40
		SC	01
		ST	00
		OBC	07
	CSE	GENERAL	36
		SC	00
		ST	00
		OBC	13
	IT	GENERAL	18
		SC	00
		ST	00
		OBC	07

Total Students admitted in Post Graduate Programmes:

YEAR	STREAM	CATEGORY	NO. OF STUDENTS ADMITTED
2021-2022	CE	GENERAL	14
		SC	00
		ST	00
		OBC	04
2022-2023	CE	GENERAL	12
		SC	00
		ST	01
		OBC	05
2023-2024	CE	GENERAL	16
		SC	00
		ST	00
		OBC	02

- Number of applications received during last five years for admission under Management Quota and number admitted
  - Not Applicable.

11. Admission Procedure

Mention the admission test being followed, name and address of the Test Agency and its URL (website).

For Diploma Students

Admission in first year Diploma courses is done through the counseling process conducted by WBSCT & VE and SD (Technical Education Division). A candidate needs to secure a rank in JEXPO to attend counseling conducted by WBSCTE & VE and SD.

For B. Tech Students

Admission in first year B. Tech courses is done through the counseling process conducted by West Bengal Joint Entrance Examination Board (WBJEEB). A candidate needs to secure a rank in either WBJEE or AIEEE to attain counseling conducted by WBJEEB.

Statutory reservations for admission in all programs as per Govt. norms; 22%, 6% and 3% seats are reserved for SC, ST and Physically Challenged (PC) candidates.

Admission in second year B. Tech courses is done through Lateral entry scheme. Candidate should have Diploma in Engineering / Technology with minimum 60% marks from any Polytechnic Institute recognized by AICTE.

For M. Tech Students

PGET is conducted by Maulana Abul Kalam Azad University of Technology, West Bengal (MAKAUT, WB). Candidate securing rank in PGET is eligible for admission in M. Tech courses through counseling conducted by MAKAUT, WB.

GATE- Candidates qualifying in GATE examination are also eligible to undergo two years postgraduate M. Tech. GATE scorers are entitled to obtain GATE scholarship.

- Calendar for admission against Management/vacant seats:
  - As per prevalent West Bengal Govt. Decentralized counseling.

12. Criteria and Weightages for Admission - As elaborated in pt. 11. (Admission Procedure)

13. List of Applicants - Not Applicable

14. Results of Admission Under Management seats/Vacant seats - Not Applicable

15. Information of Infrastructure and Other Resource Available

Sl. No	Particulars	Details
1	Number of Class Rooms and size of each	Available, As per AICTE Norms
2	Number of Tutorial rooms and size of each	Available, As per AICTE Norms
3	Number of Laboratories and size of each	Available, As per AICTE Norms
4	Number of Drawing Halls with capacity of each	Available, As per AICTE Norms
5	Number of Computer Centres with capacity of each	Available, As per AICTE Norms
6	Central Examination Facility, Number of rooms and capacity of each	Available, As per AICTE Norms
7	Barrier Free Built Environment for disabled and elderly persons	Available, As per AICTE Norms
8	Occupancy Certificate	Available, As per AICTE Norms
9	Fire and Safety Certificate	Available, As per AICTE Norms
10	Hostel Facilities	Available, As per AICTE Norms
11	Library	Number of Titles: 4812 Number of Volumes: 33512
12	List of online National/ International Journals subscribed	Available, As per AICTE Norms
13	National Digital Library (NDL) subscription details	Available, As per AICTE Norms
14	List of Major Equipment/Facilities in each Laboratory/Workshop	Available, As per AICTE Norms
15	List of Experimental Setup in each Laboratory/Workshop	Available, As per AICTE Norms
16	Innovation Cell	Available, As per AICTE Norms
17	Social Media Cell	Available, As per AICTE Norms
18	Compliance of the Academic Bank of Credit (ABC), applicable to PGCM/ PGDM Institutions and University Departments	Available, As per AICTE Norms
19	To upload the respective short video (1-2 min) of Infrastructure and facilities available w.r.t the courses in the website	Available, As per AICTE Norms
20	Games and Sports Facilities	Available, As per AICTE Norms
21	Teaching Learning Process	Available, As per AICTE Norms
22	For each Post Graduate Courses give the following	Available, As per AICTE Norms
23	Title of the Course	Available, As per AICTE Norms
24	Laboratory facilities exclusive to the Post Graduate Course	Available, As per AICTE Norms

16. Enrolment and placement details of students in the last 3years

Level of course		PG	UG	UG	UG	UG	UG	UG	DIP	DIP
Name of the Course		CIVIL ENGINEERING	COMPUTER SCIENCE & ENGINEERING	CIVIL ENGINEERING	MECHANICAL ENGINEERING	ELECTRICAL ENGINEERING	ELECTRONICS AND COMMUNICATIONS ENGINEERING	INFORMATION TECHNOLOGY	CIVIL ENGINEERING	MECHANICAL ENGINEERING
Approved Intake		18	45	90	90	90	45	23	60	60
2021-22	Number Of Companies Visited	3	12	9	8	13	12	0	6	7
	Number Of Eligible Students	18	21	77	91	65	22	0	46	45
	Number Of Students Placed in IT	0	17	0	0	15	18	0	0	0
	Number Of Students Placed in Non IT	10	03	70	81	50	00	0	31	33
	Total Student Placed (IT+ Non IT)	10	20	70	81	65	18	0	31	33
	Lowest Package(In Lakhs)	4	2	2	2	2	2	0	1	1
	Highest Package(In Lakhs)	8	6	4	4	4	4	0	2	2

Level of course		PG	UG	UG	UG	UG	UG	UG	DIP	DIP
Name of the Course		CIVIL ENGINEERING	COMPUTER SCIENCE & ENGINEERING	CIVIL ENGINEERING	MECHANICAL ENGINEERING	ELECTRICAL ENGINEERING	ELECTRONICS AND COMMUNICATIONS ENGINEERING	INFORMATION TECHNOLOGY	CIVIL ENGINEERING	MECHANICAL ENGINEERING
Approved Intake		18	45	90	90	90	45	23	60	60
2022-23	Number Of Companies Visited	03	12	09	08	13	12	00	06	07
	Number Of Eligible Students	18	26	85	66	80	21	00	46	45
	Number Of Students Placed in IT	00	19	03	00	27	18	00	00	00
	Number Of Students Placed in Non IT	06	02	45	42	33	02	00	32	36
	Total Student Placed (IT+ Non IT)	06	21	48	42	60	20	00	32	36
	Lowest Package(In Lakhs)	04	02	02	02	02	02	00	01	01
	Highest Package(In Lakhs)	07	04	04	04	04	04	00	02	02

Level of course		PG	UG	UG	UG	UG	UG	UG	DIP	DIP
Name of the Course		CIVIL ENGINEERING	COMPUTER SCIENCE & ENGINEERING	CIVIL ENGINEERING	MECHANICAL ENGINEERING	ELECTRICAL ENGINEERING	ELECTRONICS AND COMMUNICATIONS ENGINEERING	INFORMATION TECHNOLOGY	CIVIL ENGINEERING	MECHANICAL ENGINEERING
Approved Intake		18	45	90	90	90	45	23	60	60
2023-24	Number Of Companies Visited	05	13	07	07	05	11	00	13	09
	Number Of Eligible Students	18	44	89	88	90	45	00	58	60
	Number Of Students Placed in IT	00	23	02	00	10	13	00	00	00
	Number Of Students Placed in Non IT	11	07	35	43	40	20	00	47	38
	Total Student Placed (IT+ Non IT)	11	30	37	43	50	33	00	47	38
	Lowest Package(In Lakhs)	04	02	02	02	02	02	00	01	01
	Highest Package(In Lakhs)	07	04	04	04	04	04	00	02	02

17. List of Research Projects/Consultancy Works: NA

18. MoUs with Industries:

i. The Department of Civil Engineering, Aliah University, Kolkata, West Bengal

ii. WeGrow LLP, Bhubaneswar, Odisha

iii. Employment Express Verband LLP, Bandra, Mumbai, Maharashtra